

# CONTINUING EDUCATION

## A. Planning Track

- Municipal Planning Process
  - Demographics and Forecasting
  - Community Involvement
  - Visioning
  - Municipal Plan Requirements and Adoption Process
  - Writing, Adopting and Amending Effective Regulations
  - Role of Regional Planning
  - Non-regulatory Implementation Techniques
  - Municipal Participation in Act 250 and other State and Regional Review Processes
- Infrastructure and Land Use
  - Sewer and Water Systems
  - Transportation
  - Schools and Municipal Buildings
  - Recreational Facilities
  - Energy and Communications
  - Capital Budgets, Impact Fees and Phasing
- Environmental Planning
  - Water Resources (streams, wetlands, floodplains, watersheds and groundwater)
  - Water Quality (stormwater management, erosion control and wastewater disposal)
  - Working Landscape (agriculture and forestry)
  - Wildlife Habitat
  - Scenic Resources
  - Hazard Mitigation
  - Open Space Planning
  - Rural Settlement Patterns
- Vibrant Village and Town Centers
  - Community Design
  - Economic Development
  - Planning for Housing
  - Historic Preservation
  - Public-Private Partnerships

## B. Development Review Track

- Development Review Skills and Procedures
  - Reading and Reviewing Development Plans
  - Conflict Resolution and Mediation
  - Role of the Chair
  - Rules of Procedure
- Permitting Issues
  - Jurisdiction
  - Application Requirements and Completeness
  - Hearing Proceedings and Evidence
  - Parties
  - Timelines for Decisions
  - Writing Effective Decisions (findings of fact and conclusions of law)
  - Appeals
  - Enforcement
- Zoning Issues
  - Variances
  - Conditional Uses and Site Plan Review
  - Non-conforming Uses and Non-complying Structures
  - PUDs and PRDs
- Subdivision Issues
  - Coordination with Other Municipal Requirements (public works standards, etc.) and Other Permitting Entities
  - Patterns of Development – Village/Town vs. Rural.
- Special Topics
  - Home Occupations
  - Telecommunications Facilities
  - Affordable Housing
  - Growth Management Techniques, e.g. phasing.
  - ETC.